



FROM LOCATION TO CERTIFICATE OF OCCUPANCY IN 14 STEPS (for investment projects)

Introduction

Administrative decisions pertaining to building structures shall be issued on the grounds of executive spatial planning documents, such as:

- ➔ Zoning plan
- ➔ Zoning plan for special-purpose areas
- ➔ Regulatory plan
- ➔ Urban planning project, and
- ➔ Plot allocation plan

In the absence of the listed planning documents, the location approval shall be prepared on the basis of the valid spatial planning documents and expert assessments by a legal entity with the relevant licence for drafting spatial planning document.

All application forms falling under the competences of a local self-governance unit, or the Teslić municipality, with the relevant attachments may be submitted at the office No. 11 to customer desk or sent by post.

All application forms are available in the counter hall, office No. 11 (Permits Centre) and on web site www.invest.opstinatestlic.com and www.opstinatestlic.com.

In case when the party to the proceeding is represented by a proxy, the application must be accompanied by a power of attorney.

STEP 1 – INSIGHT INTO SPATIAL PLANNING DOCUMENTS

Competent authority: Department of Spatial Planning

Insight into the valid spatial planning documents is possible at the Permits Centre or offices of Department of Spatial Planning. Upon investor's written request accompanied by a copy of the cadastre plan (original or certified photocopy, not older than six months) an application for an extract from the applicable planning documents may be submitted at the Permits Centre. The extract from the applicable planning documents may be obtained within maximum of three days, and it consists of minimum the following three annexes:

- ➔ Spatial organisation plan
- ➔ Plot allocation plan containing coordinates of plot boundaries' angle points
- ➔ Construction and regulation lines plan

This document provides information about location and contains data on the building possibilities and limitations of the relevant plot. The competent authority for the issuance of the extract from planning document is the Department of Spatial Planning.

Information may be obtained via telephone number: 053/411-522. Municipal administrative fee for the issuance of the extract from the spatial planning documents amounts to KM 15, while the consideration for the issuance of the extract amounts to KM 50.

STEP 2 – LOCATION APPROVAL

Competent authority: Department of Spatial Planning

The location approval is a technical document regulating the conditions for project designs and construction issued pursuant to the Law on Spatial Planning and Construction ("Official Gazette of the Republic of Srpska", issue No. 40/13), special laws and regulations passed on the basis of those laws, as well as the spatial planning document.

An application form for the issuance of a location approval shall be accompanied by the following documents:

- ➔ The urban-planning and technical approval, and in the absence of an executive spatial planning document also an expert assessment, submitted in three copies
- ➔ A copy of cadastre plan (not older than six (6) months),
- ➔ Proof that the existing structure had been built with all due permits, in case of expansion, building superstructures or change of assignment of the existing structure
- ➔ The location-related approvals/consents, as foreseen by the urban-planning and technical approvals, unless already included in the approval
- ➔ Description of the structure
- ➔ The administrative decision regulating the obligation to conduct an environmental impact assessment and the scope of the assessment, if required so by special legislation
- ➔ Consideration for issuing location approval
- ➔ Municipal administrative fee

Information on design agencies meeting the requirements for drafting spatial planning documents may be obtained at the Permits Centre and offices of the Department of Spatial Planning. The location approval is issued within **10 days of the day the complete application has been received** (statutory obligation is 15 days).

The location approval shall remain valid until a change of the existing or the adoption of a new plan. Should the investor fail to submit an application for the issuance of building permit within one year as of the date of issuance of the location approval, before submitting the application, the investor shall be obliged to acquire a certificate confirming that there were no changes to the issued location approval. Procedure of issuing location approval for temporary structures is the same as the one for permanent structures, whereas the location approval indicates time interval, or the number of years to which the location approval is issued.

STEP 3 – SOLVING PROPERTY RELATIONS

Competent authority: RS Administration for Geodetic and Property Matters Banja Luka – Teslić Regional Unit

Address: Aleksandra Rajkovića 20a, telephone number: 053/432-710

The location approval, the integral part of which is urban-planning and technical approval, defines the plot of the planned structure constituting the basis for possible solving of property relations on the land. The following may serve as proof of solved property relations:

- ➔ an extract from the public records of immovable property, showing the registered ownership and property rights,
- ➔ a contract or a decision by the competent authority that may serve as legal grounds for the investor to obtain ownership or construction rights,
- ➔ a contract on joint construction concluded with the owner of the land or of the immovable property

Step 3.1 - AGRICULTURAL APPROVALS

Competent authority: Department of Economy and Social Matters

Agricultural land includes: arable land, gardens, orchards, vineyards, meadows, pastures, fish ponds, reeds, wetlands and other land characterised by natural and economic features to be used for agricultural production in the most rational manner. In order to build a structure on the plot treated as agricultural land, the investor shall be obliged to change the designation of the agricultural into construction land under the Law on Agricultural Land ("Official Gazette of the Republic of Srpska", issues No. 93/06, 86/07, 14/10 and 5/12).

The application for obtaining an agricultural approval, i.e. change of designation of agricultural into construction land shall be accompanied by:

- ➔ the location approval (with the urban-planning and technical approval);
- ➔ a land registry sheet;
- ➔ the title deed;
- ➔ a copy of the cadastre plan ;
- ➔ municipal administrative fee of KM 20

The change of designation fee is determined for the entire construction lot and corresponds to the amount of the land registry earnings from the lot for the current year.

The amount of fee for changing the designation of agricultural into construction land can be found on the following websites www.invest.opstinaleslic.com and www.opstinaleslic.com, under the Economy menu.

STEP 4 - PREPARATION OF TECHNICAL DOCUMENTATION

Competent authority: A legal entity authorised by the RS Ministry of Spatial Planning, Civil Engineering and Environment

All structures must be designed and built in accordance with the spatial planning documents, in other words the issued location approval and urban-planning and technical approvals. Main project designs serve as the basis for the issuance of building permits. Main project design is developed in line with location approval, and depending on the type of structure and technical solution for the structure it contains:

- ➔ Architectural design,
- ➔ Construction design,
- ➔ Installation design,
- ➔ Technological process design,
- ➔ Equipment installation design, etc.

In the event that the main project design is developed in another country, it must undergo nostrification, where it is checked whether the project design is harmonised with regulations applicable to structures of that type and purpose in the Republic of Srpska. Nostrification of technical documentation may be conducted by a legal entity licensed to perform technical documentation review.

STEP 5 – REVIEW OF TECHNICAL DOCUMENTS

Competent authority: A legal entity authorised by the RS Ministry of Spatial Planning, Civil Engineering and Environment

Once the main project design has been developed, a review of the technical documentation is performed. All structures (collective residential or combined residential and office buildings, commercial and infrastructural units, individual structures exceeding 200 square metres in gross building space, etc.) are subject to the review.

The investor shall select a legal entity authorised for preparation of technical documentation (a design agency) to perform the review. The review cannot be entrusted to a person who had been involved in the preparation of the technical documentation in any way or who had been employed by the legal entity which prepared the technical documentation or a part thereof. Upon the completion of the control, a report on the review of technical documentation is drafted.

STEP 6 – OBTAINING CONSENTS/APPROVALS

Once the review of the main project design has been conducted, the consents/approvals with regard to the project documentation shall be obtained from:

- PKD "RAD" A.D. TESLIĆ //utility company// – Kralja Petra I 2, Teslić;
- MH "ERS" MP, A.D. Trebinje, ZP "Elektro Doboj" A.D. Doboj, RJ Teslić //electric power company//, Branka Markočevića 5, Teslić;
- Mtel A.D. Banja Luka IJ Doboj, //telecommunications company//, Kneza Lazara 2, Doboj;
- MINISTRY OF THE INTERIOR, PUBLIC SECURITY CENTRE DOBOJ, Svetog Save 16, Doboj;
- J.P.PUTEVI REPUBLIKE SRPSKE //road management company//, Trg Republike Srpske 8, Banja Luka, 051/334-500, www.putevirs.com;
- JU "VODE SRPSKE" BIJELJINA, //water management company//, Regional Office of the Bosna River Basin, Vojvode Mišića 22, Doboj, 053/200-570, www.voders.org;
- RS Institute for the protection of cultural, historical and natural heritage of the RS, Vuka Karadžića 4/IV, Banja Luka, 051/247-419, www.nasljedje.org.

Project-related consents/approvals by utility companies (utility, telecommunications and electric power consents/approvals) are to be obtained officially in the relevant institutions in the building permit application procedure, where the investor shall pay for obtaining the consents/approvals.

STEP 7 – ADMINISTRATIVE DECISION ON FEES FOR REGULATION OF URBAN CONSTRUCTION LAND AND RENT

Competent authority: Department of Housing and Utilities

Before being granted a building permit, an investor building a structure on urban construction land shall be obliged to pay:

- ➔ Rent;
- ➔ Fee for the costs of regulation of urban construction land.

The rate of the fees for regulation of urban construction land and rent shall be determined by an administrative decision. An application for the issuance of the administrative decision determining the fee rates shall be accompanied by:

- ➔ The main project design (architectural stage), presented for insight until the completion of the procedure;
- ➔ The report on the review of technical documentation;
- ➔ Municipal administrative fee.

The amount of the fee for the costs of regulation of urban construction land and the amount of rent shall be determined based on unit of **usable space** of the structure as given in the main project design serving as the grounds for the issuance of building permit. Costs of the rent shall be reduced by the amount of paid fee for the designation from agricultural into construction land.

Zones of urban construction land and executive documents used as the basis for the calculation of costs of regulation and one-off rent have been defined under the Decision on spatial planning and construction land (Official Gazette of the Teslić Municipality, issue No. 7/14), Decision on average price of one square metre of usable space of residential and commercial space of 2014 (Official Gazette of the Teslić Municipality, issue No. 2/15), Decision on determining average obtained fee for costs of regulation of urban construction land for 2015, and Decision on determining average realised unit price of works on utility and other public infrastructure (Official Gazette of the Teslić Municipality, issue No. 2/15), which are available at www.invest.opstinaleslic.com.

Fees for costs of regulation of urban construction land and rent, as a rule, are paid within 15 days of the day the administrative decision determining the fees has become final, where the entire amount is to be paid to the relevant account of the municipality. Exceptionally, if the determined fees for regulation of urban construction land and rent, in overall, exceed the amount of KM 5,000, upon the request by investor an approval may be granted to pay part of fees for costs of regulation of urban construction land and rent in monthly instalments, in the period of maximum five years.

Administrative decision on the amount of fee for regulation of urban construction land and fee for natural advantage of the construction land shall be issued within 10 days as of the date of submission of completed application. The administrative decision shall become final after the expiry of 15 days as of the date of collection from an official in the counter hall. The administrative decision on determining the amount of fees for rent and regulation shall be valid for one year as of the date of its enforcement.

STEP 8 – ADMINISTRATIVE DECISION ON BUILDING PERMIT

Competent authority: Department of Spatial Planning

An administrative decision on the building permit is an administrative document serving as the grounds to start building a new structure or a superstructure, expanding, reconstructing or repairing a structure. An application for the issuance of a building permit shall be accompanied by:

- ➔ a copy of the cadastre plan, with the construction lot identified as per the urban-planning and technical approval, including old and new survey
- ➔ proof of solved property relations (a land registry sheet and the title deed, original or certified copy not older than six months)
- ➔ three copies of the main project design;
- ➔ the report on the review of the technical documentation;
- ➔ consents/approvals prescribed under special laws (e.g. fire-fighting consent, etc.)
- ➔ proof of paid fee for the new survey in the amount of 0.3% of construction works cost estimate
- ➔ proof of paid costs of fees for regulation and rent (to be submitted only when all other requirements for the issuance of building permit have been met)
- ➔ municipal administrative fee
- ➔ copy of building permit, if issued, as well as the number and date of its issuance
- ➔ study, or data on geotechnical and geomechanical features of the land, for structures exceeding 400 square metres
- ➔ landscaping design (for structures exceeding 400 square metres)
- ➔ the environmental permit, if required or an administrative decision granting the environmental impact assessment study in line with environmental regulations

Project-related consents/approvals by utility companies (utility, telecommunications and electric power consents/approvals) are to be obtained officially in the relevant institutions, where the investor shall pay for obtaining the consents/approvals. Administrative decision on the building permit shall be issued for building entire structures or parts of structures forming technical, technological and functional whole. Administrative decision on the building permit shall be issued within 8 days of the day of receipt of complete application (statutory obligation is 15 days). The administrative decision shall become final after the expiry of 15 days as of the date of collection from an official in office No. 11. The administrative decision on the building permit shall cease to be valid if within three (3) years of the day of its enforcement the works do not commence. The procedure of issuing building permit for temporary structures shall be the same as the one for permanent structures, whilst the administrative decision on the building permit shall indicate the time interval, or the number of years to which the permit has been issued.

Step 8.1 – ENVIRONMENTAL PERMIT

Competent authority: Department of Spatial Planning

The relevant environmental regulations shall apply to building the structures used to perform the activities that pose or could pose a risk to environment. Before submitting the application for building permit, if so required by the location approval, investors shall be obliged to obtain environmental permit, as prescribed under the Law on Environmental Protection ("Official Gazette of the Republic of Srpska", issue No. 71/12).

An application for the issuance of environmental permit shall be accompanied by:

- ➡ **Proof (two hard copies and one electronic copy) issued by the institutions authorised by the RS Ministry of Spatial Planning, Civil Engineering and Environment;**
- ➡ **Municipal administrative fee in the amount of KM 100.**

A notification of submitted application for the issuance of environmental permit shall be published on the announcement board of Teslić Municipality for a period of 30 days. The Department shall provide all interested citizens with a possibility to view the application for environmental permit and all accompanying proof. Interested citizens may submit written opinion on the application and accompanying documents with the Department of Spatial Planning. The environmental permit shall be issued within 15 days of the submission of completed application (statutory obligation is 60 days). Environmental permit shall be issued for a period of five years. The application to have the environmental permit renewed, if requirements in the issued environmental permit have not changed, shall be submitted by the responsible person not later than three months prior to its expiry (Rulebook on the procedure of review and renewal of environmental permits, "Official Gazette of the Republic of Srpska", issue No. 28/13). The administrative decision shall become final after the expiry of 15 days as of the date of collection from an official in office No. 11.

Step 8.2 – WATER APPROVAL

Competent authority: Department of Economy and Social Matters or JU "VOĐE SRPSKE" //Public Institution "Waters of Srpska"// Bijeljina, Regional Office of the Bosna River Basin

For the construction of new or reconstruction or removal of the existing structures which might affect the changes in water quality and quantity, or thus permanently, occasionally or temporarily cause changes in the water regime, prior to the submission of application for building permit, and if so required by water guidelines and location approval, the investor shall be obliged to acquire administrative decision on water approval to the main project design, as prescribed under the Law on Waters ("Official Gazette of the Republic of Srpska", issues No. 50/06 and 121/12). The application for water approval shall be accompanied by:

- ➡ **Location approval with urban-planning and technical approvals**
- ➡ **Project documentation (insight)**
- ➡ **Municipal administrative fee in the amount of KM 40**
- ➡ **Copy of cadastre plan**

Water approval shall be issued within 15 days of the submission of the complete application (statutory obligation is 30 days). The administrative decision shall become final after the expiry of 15 days as of the date of collection from an official in the counter hall. The administrative decision on water approval shall cease to be valid after the expiry of 1 year of the day of its issuance. If the water approval is issued by JU "VOĐE SRPSKE" Bijeljina the forms and data necessary for the submission of the application may be found on www.voders.org.

STEP 8.3 – REMOVAL OF STRUCTURES

Competent authority: Department of Spatial Planning

Administrative decision granting removal of structures is an administrative document on the basis of which the owner may start removing the structure or a part thereof (unless it concerns the removal on the basis of an inspection administrative decision), which needs to be obtained in the event that there exist building structures on the site where he wishes to build and which are foreseen as those to be removed under location approval. The application for administrative decision granting the removal of structures, depending on the gross building space of the structure to be removed (demolished), shall be accompanied by the following documents:

For structures with under 400 square meters of gross building space:

- ➡ proof of ownership rights (a land registry sheet and the title deed, original or certified copy not older than six months);
- ➡ the environmental impact assessment in line with special law;
- ➡ administrative fee.

For structures exceeding 400 square meters of gross building space:

- ➡ proof of ownership rights (a land registry sheet and the title deed, original or certified copy not older than six months);
- ➡ the project of the structure removal;
- ➡ report on technical control
- ➡ the environmental impact assessment in line with special law;
- ➡ administrative fee

Project-related consents/approvals by utility companies (utility, telecommunications and electric power consents/approvals) are to be obtained officially in the relevant institutions, where the investor shall pay for obtaining the consents/approvals.

The administrative decision granting the removal of a structure shall be passed within 7 days as of the date of submission of completed application (statutory obligation is 15 days). The decision shall become final after the expiry of 15 days as of the date of collection from an official at the office No. 11.

STEP 9 – PREPARING CONSTRUCTION SITES

Competent authority: Investor or contractor

Prior to the start of works, the construction site shall be prepared. The site shall must have fence built around in order to prevent uncontrolled access to the construction site. There has to be a plaque displayed at a construction site indicating relevant details on the structure and the parties involved (names of investor, contractor, designer, supervisory body, name and type of structure, number of building permit, etc.). In the event of temporary occupancy of the neighbouring, i.e. adjacent land for the needs of the construction site, the investor shall be obliged to get the consent from the land owner to this end. Contractors shall be obligated to obtain the consent from Department of Housing and Utilities for any temporary occupancy of public areas for the needs of their construction sites.

STEP 10 – STAKING OUT STRUCTURES

Competent authority: Department of Spatial Planning

Prior to the start of works, the construction site shall be prepared. The site shall must have fence built around in order to prevent uncontrolled access to the construction site. There has to be a plaque displayed at a construction site indicating relevant details on the structure and the parties involved (names of investor, contractor, designer, supervisory body, name and type of structure, number of building permit, etc.). In the event of temporary occupancy of the neighbouring, i.e. adjacent land for the needs of the construction site, the investor shall be obliged to get the consent from the land owner to this end. Contractors shall be obligated to obtain the consent from Department of Housing and Utilities for any temporary occupancy of public areas for the needs of their construction sites.

STEP 11 – REPORTING CONSTRUCTION SITES

Obligations of contractors:

Contractor shall be obliged to report construction sites to the inspectorate no later than eight days before the start of the works. Contractors shall be obliged:

- ➡ to provide the site organigram observing the building permit conditions;
- ➡ to provide a study on the safety at work prepared in accordance with the relevant regulations concerning safety at work;
- ➡ to ensure that the construction site reflects the relevant organigram;
- ➡ to ensure that a building log book is kept at the site;
- ➡ to review the main project design and warn the investor, the designer and the reviewer of any possible omissions, and demand that they be remedied

Contractors shall be obliged to ensure that the following are available at the construction site:

- ➡ The license for construction, i.e. undertaking of the specific works for the person responsible for the site;
- ➡ Decision on appointment of the person responsible for the site, i.e. the person responsible for the performance of specific works;
- ➡ The contract with supervisory body;
- ➡ The appropriate licence for the performance of technical supervision;
- ➡ The building contract;

- ➡ The building permit;
- ➡ The main project design;
- ➡ The building log book;
- ➡ The inspection record;
- ➡ Relevant documentation on the testing of installed materials and products;
- ➡ The minutes of the staking out of the construction;
- ➡ The minutes of the foundations check;
- ➡ The measurement book for the structure, in the cases when the contract stipulates that this be kept;
- ➡ The construction site organigram.

STEP 12 – WATER PERMIT

Competent authority: Department of Economy and Social Matters or JU “VODE SRPSKE” Bijeljina, Regional Office of the Bosna River Basin

Prior to submitting the application for administrative decision granting the occupancy of the structure, and in the event that a water approval had previously been issued, the investor is obliged to pre-obtain an administrative decision on water permit as prescribed under the Law on Waters (“Official Gazette of the Republic of Srpska, issues No. 50/06 and 121/12). The application for water permit shall be accompanied by the following:

- ➡ Number and date of water approval,
- ➡ Number and date of administrative decision on building permit or approval of occupancy,
- ➡ Municipal administrative fee in the amount of KM 100.

The water permit shall be issued within 7 days of the day of submission of the completed application (statutory obligation is 30 days). The decision shall become final after the expiry of 15 days as of the date of collection from an official in the counter hall. The administrative decision on water permit shall be issued for a definite period, maximum of 15 years. In the event that the water permit is issued by JU “VODE SRPSKE” Bijeljina, the forms and data necessary for the submission of the application may be found on www.voders.org.

STEP 13 - TECHNICAL SITE INSPECTIONS AND CERTIFICATES OF OCCUPANCY

Competent authority: Department of Spatial Planning

Built structures may not be occupied or put into use without a certificate of occupancy issued by the competent authority upon conducting a technical site inspection. Certificates of occupancy may be issued for entire structures or parts of structures constituting separate technical and functional wholes in cases when the part may be conformed to its assignment before the entire structure completed or when so required to enable the continuation and completion of the construction works. Technical site inspections are performed once the structures built, i.e. upon the completion of all the works envisaged by building permits. The technical site inspection is conducted by a technical panel established by an administrative decision of the building permit issuing authority. An application for certificate of occupancy shall be submitted by the investor or the owner of the structure or their legal successor or contractor once he/she, together with the supervisory body, determines that the structure or a part thereof has been built in accordance with the issued building permit.

An application for obtaining the administrative decision on certificate of occupancy shall be accompanied by:

- ➡ Location approval (a copy or number and date of its issue)
- ➡ The building permit (a copy or number and date of its issue);
- ➡ A certificate on the performance of a geodetic survey of the structure;
- ➡ A proof of the performance of a survey of the underground installation system;
- ➡ The approval of the as-built status, when so required by special regulations;
- ➡ The contractor’s statement on works carried out and requirements for the maintenance of the structure;
- ➡ Report by the supervisory body;
- ➡ Energy-related certificate for the building;
- ➡ Main project design or project of the as-built status for insight;
- ➡ Fee for technical inspection of the structure;
- ➡ Municipal administrative fee

The applicant shall be obliged, no later than on the day of technical site inspection, to present for insight to the technical site inspection panel the following:

- ➡ The building permit, with the main project design serving as the grounds for the permit issuance and the as-built design if that prepared;
- ➡ Proof of quality of the construction works, products and equipment;
- ➡ Documentation confirming that the construction load testing has been performed and the findings of the testing, if such a testing is required by special regulations;

- ➔ The building log book;
- ➔ The measurement book for the structure, in the cases when the contract stipulates that this be kept;
- ➔ The inspection record;
- ➔ Other documentation defined by special regulations and pending on the type of structure.

Minutes of technical site inspections shall be kept and indicate the opinions of each member of the Panel confirming whether the built structure may be used, whether there are any observed shortcomings that have to be remedied before that, or that the certificate of occupancy cannot be issued. The above mentioned minutes make an integral part of the report the technical inspection panel shall draft within eight days of the day of the inspection. Should the minutes reveal no shortcomings or confirm that any previously identified shortcomings have been remedied, this Department shall issue the certificate of occupancy within eight days as of the date of receipt of the Minutes. Should the technical inspection reveal any shortcomings that need to be remedied, this Department shall issue an administrative decision instructing that this be done within a specified deadline.

Having remedied the shortcomings, the applicant shall inform this Department of this and submit proof thereof. When all the shortcomings have been remedied, this Department shall issue the certificate of occupancy within eight days as of the date of the additional technical inspection.

In the event that the identified shortcomings have not been remedied even over the new deadline, this Department shall issue an administrative decision rejecting the application for certificate of occupancy.

The decision shall become final after the expiry of 15 days as of the date of collection from an official at the office No. 11.

STEP 14 – ENTERING STRUCTURES INTO PROPERTY RECORDS

Competent authority: RS Administration for Geodetic and Property Matters, Teslić Regional Office

Address: Aleksandra Rajkovića 20a, telephone number: 053/432-710

Upon receiving the administrative decision on certificate of occupancy and its enforcement, the conditions are met to start using the structure and, following the payment of all fees for rent and regulation, to enter it into cadastre records and land registry.

PERMITS CENTRE

Permits Centre of the Department of Spatial Planning is located on the ground floor of the town hall of the municipality of Teslić, office No. 11. Every day from 0700-1500hrs, the public may obtain, in person or via telephone number +387 53 411 522, the following information, publications and services:

- ➔ Spatial planning documents (public insight and obtaining extracts)
- ➔ Information and advice to potential investors on the possibilities and requirements of construction
- ➔ Instructions on procedures and the way of submitting applications
- ➔ Guides through procedures
- ➔ Information on all documents supporting the application form and manner of their obtaining
- ➔ Instructions as to the rights and obligations of investors in the procedure of construction and use of structures
- ➔ Confirmation of the enforcement of issued administrative decisions under the competence of the Department of Spatial Planning
- ➔ Laws and by-laws regulating the areas concerning construction and obtaining of required approvals
- ➔ Other documents and information

PERMITS CENTRE

DEPARTMENT OF SPATIAL PLANNING
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